

**CENTRAL DISTRICT HEALTH DEPARTMENT
BOARD OF HEALTH MEETING
May 20, 2005**

BOARD MEMBERS PRESENT:

Mary Egusquiza, Vice-Chair
Steven Scanlin, Trustee
Kathy Holley, Secretary

Jane Young, RN, ND, CRNP
Betty Ann Nettleton, RN
Fred Lawson

EXCUSED ABSENT:

Dr. Martin Gabica, Chair

Bill Wheeler, R.Ph

ATTENDEES:

Rick Yzaguirre, Ada County Commissioner
Tom Kerr, Valley County Commissioner

CENTRAL DISTRICT HEALTH DEPARTMENT (CDHD) ATTENDEES:

Meghan Muguira
Tom Turco
Mike Reno
Tom Schmalz

Kathy Hansen
Margaret Ross
Cindy Howarth
Cindy Trail

Dave Fotsch
Rob Howarth
Donna Mahan

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The Board of Health meeting was called to order at 1:10 p.m.

BUDGET HEARING – Rick Yzaguirre

Commissioner Rick Yzaguirre, Ada County, chairman of the budget hearing, called the public hearing of the proposed 06 budget for the Central District Health Department to order. Commissioner Yzaguirre asked that everyone identify themselves for the record.

In accordance to ID Code 39-423, the budget committee considered the counties' contribution to Central District Health Department's fiscal year 2006 budget. Central District Health Department has requested a 3% increase for a total of \$1,727,062. Commissioner Yzaguirre asked for discussion. He stated that if there were no discussion then he would ask for a motion to approve the budget beginning July 1, 2006 as presented to all of the Board's of Commissioners.

Discussion came from Fred Lawson, Boise County Commissioner. Commissioner Lawson stated that Boise County has run into financial problems this past year due to the increase in the number of prisoners in their county and the increase in the sheriff's salary to take care of the prisoners. Commissioner Lawson asked that Boise County's portion be reduced to last year's amount of \$33,747 instead this year's amount of \$34,777.

Commissioner Yzaguirre wanted clarification on the Idaho Code regarding budget approval. Kathy Holley explained that the Idaho Code states that a majority vote is required from all county commissioners to set the budget for all four counties. When the budget is approved, all counties must adhere to their portion of the approved budget.

Motion: Commissioner Mary Egusquiza, Elmore County, moved for approval of \$1,727,062; Commissioner Tom Kerr, seconded.

Commissioner Rick Yzaguirre called for the question; all in favor of the proposed budget; Ada County, Elmore County, and Valley County. All opposed signal oppose, Boise County. Motion approved.

Commissioner Yzaguirre closed the budget hearing and turned the meeting back over to Commissioner Mary Egusquiza.

CALL BOARD MEETING TO ORDER – Mary Egusquiza

Mary Egusquiza, Vice-Chair called the meeting to order at 1:15 p.m.

Ms. Egusquiza noted that Dr. Martin Gabica and Bill Wheeler were excused.

ACTION ON APRIL 22, 2005 MINUTES - Mary Egusquiza

Ms. Egusquiza asked for a motion on our minutes.

Motion: Betty Ann Nettleton moved to approve the minutes as presented; Jane Young seconded; no discussion; all in favor; motion carried.

ACTION ON BUDGET HEARING - Mary Egusquiza

Since the budget was approved, no action required.

DISCUSSION OF IAB & RESOLUTION – Steve Scanlin

Mr. Scanlin presented the Idaho Association of Local Boards of Health "Resolution Concerning Idaho Public Health Districts Role in Mental Health and Substance Abuse," which was brought forward by District 5. He asked the Board to approve the resolution.

This new resolution is not controversial. It is being used to affirm our role in developing policies and plans that support community mental health.

Kathy Holley stated that District 5 has been approached by some of their legislators to consider an active role in mental health services. They wanted affirmation that other Boards agree that we are about prevention not treatment for mental health. Mental health is not considered one of the core functions of public health. A system similar to the public health districts might be appropriate for mental health services. District 5 is sponsoring this resolution.

Ms. Egusquiza asked if we were in favor in bringing this resolution forward.

Motion: Mr. Scanlin moved to accept the resolution; Ms. Young seconded; no discussion; all in favor; motion carried.

Steve encouraged all the Board members to attend the IAB conference on June 15-17 in Lewiston.

FINANCIAL REPORT – Meghan Muguira

April Budget to Actual

The “Budget to Actual” report for July through April was reviewed, comparing fee revenue to the prior two years. Currently, we are on track for the fiscal year. Our fees have continued to come in very strong. The flu fees have been separated out so that we are able to see true comparisons over the past three years. Our contracts are doing well and looking like they will be coming in on budget at year-end. Senior Nutrition revenue is doing well. Their fundraising has gone down as a result of some one time grants they received last year. This does include the revenue from the Culinary Walk About, which was a great success. On the expenditure side, we continue to maintain salary savings from turnovers and not replacing some of those positions in anticipation of next year.

Operating cost, we have the HRSA 2 contract, which is money for the local EMT and other medical providers. The pass through money is for helping with infrastructure. We have about \$100,000 left to spend in May and June from the original \$462,000 and are on track to spend that money.

Overall we are in great shape going into the end of year. Hopefully we will have some savings to cover the \$230,000 for the 27th pay period for next year.

PREPARATION FOR WEST NILE VIRUS – Tom Turco & Cindy Trail

Tom Turco reported on the West Nile Virus. Last year we had a couple of human cases, although they were not officially diagnosed as District cases. We also had animal cases of West Nile Virus. We believe this may be the year we are going to see our first human cases in Idaho.

Ada County has a well-developed mosquito abatement district that will help us in our District. Lisa Knox is trying to get mosquito abatement started in Elmore County. It is a major job to get a mosquito abatement district started and it takes two years before you can really begin spraying. The mosquito abatement around Lake Cascade has started back up. They received an old piece of equipment from the Ada County mosquito abatement district.

Cindy Trail explained surveillance. Fish and Game is going to be doing avian surveillance, the mosquito abatement districts are doing the mosquito surveillance and CDHD is providing human surveillance.

We will send reminders to physicians regarding the West Nile Virus. We are also distributing posters and brochures about West Nile in both Spanish and English. When talking to the community about West Nile, our focus is on prevention. Today a press release went out from Health and Welfare regarding West Nile Virus.

Kathy Holley assured the Board that we are ready with a risk communication plan. We know from our peers on the East coast that if the first human case results in death the community will react differently then if a person gets the virus and recovers. So, we are prepared for either scenario.

The Department of Ag will be doing promotion this summer regarding West Nile Virus in horses. Dr. Paul Collins wrote a great article regarding the West Nile Virus and made reference to both Deet and Picaridin as effective repellants.

FOODBORNE OUTBREAK & IMPLICATION FOR CHANGE – Tom Schmalz

Currently we have an increase of foodborne complaints. We began working on one outbreak about three weeks ago with 147 cases of Norovirus. The owner of the restaurant has been extremely cooperative and has done everything required of him. The key focus was hand washing by all employees, cleaning and sanitizing appropriately, employees not contacting bare food surfaces, proper handling of utensils and dishware, and thoroughly cleaning the food establishment.

This week we have had another foodborne outbreak, a catering service. There were two events affected at one event 1 of 11 individuals became ill, and at the other, 30 of 60 became ill. The same symptoms were present in both outbreaks – vomiting and diarrhea within 24 to 48 hours of digestion of the organism. In addition, we had an outbreak in February where 40 people became ill.

The reality is that the Norovirus is in our community. In all three investigations, the employees were working while ill. It is important that food establishment operators be diligent in their practices in not allowing ill employees to work since the Norovirus is highly contagious and infectious. After the symptoms stop, an infected individual can

continue to shed the organism for up to 2 weeks. Owners are told that employees cannot work for 2-3 days after symptoms stop.

Food establishments are able to use two different sanitizers – chloride compound (bleach) or quaternary ammonium compounds. Quaternary ammonium compound does not kill Norovirus. When dealing with Norovirus, bleach is needed to kill the organism. The Norovirus is not a reportable disease at this point. The new Idaho Food code, which was implemented in April, requires the owners of restaurants to have a sickness policy. The sickness policy must include information on symptoms and/observing any indications that an employee might be ill. Honest communication between owners and employees regarding sickness is imperative.

Because it is important to educate the general public and the restaurant owner about Norovirus, the health department is putting together a hand washing campaign. In addition, we need to develop a policy for determining when it is appropriate to close down a restaurant and how long it should be closed during an outbreak.

DIRECTORS REPORT – Kathy Holley

We have two Board members whose term of office will end June 30, Steve Scanlin and Bill Wheeler. Bill Wheeler notified the Valley County Commissioners that he would be retiring. They have appointed Phil Davis, who is the chairman of the Valley County Commissioners, to replace Bill. Mr. Davis will be coming on board July 1. The Ada County Commissioners have reappointed Steve Scanlin to the Board. In accordance with Idaho Code, we will send out ballots to all the counties and ask them to endorse the two nominees. This will be done before the August 26th Board meeting.

Our next meeting is August 26. Idaho Association of Boards meeting is June 15 – 17 in Lewiston. Vince Covello will be speaking on Risk/High Stress Communication.

Kathy will be attending the NACCHO/ASTHO meeting in Boston on July 11 – 15.

We have had a challenge in Admin office. Kathy Hansen has elected to take over managing the facilities full-time. Donna Mahan will become Kathy Holley's new management assistant.

Kathy invited everyone to attend Tom Turco's Retirement party at 3:00 p.m.

ADDITIONS

Tom Turco shared that a couple of months ago he received from Paul Guenther the lifetime achievement award for Environment Health. He attributed this award to this Board of Health. He believes that he has worked for the best Board of Health and has appreciated serving Central District Health Department. The Board has supported the Environment Health members and Mr. Turco over the years, which has resulted in CDHD being ahead of the curve. The Board supports sound science, logic and the law.

Because of this, we were able to mandate training for pool operator; adopt alternative systems for sewage; use the Wisconsin mounds; adopt large soil absorption systems; etc.

It has been a privilege for Mr. Turco to serve the Board and he will miss working with them. He thanked the Board for 34 years of support and stated it is has been the most wonderful experience in his life.

Ms. Egusquiza thanked Tom for his professional manner, commitment and support of Elmore County.

Tom Kerr, Valley County Commissioner, gave an update on the South Lake Sewer project. They have tried for two years to get a grant for the design of the system and have been unable to get it. With \$223 million worth of request and \$13 million worth of funding, they will be working with developers to get a design. Commissioner Kerr wanted the project done in five years and only has three years left to complete it.

Ms. Egusquiza congratulated Steve Scanlin for his willingness to stay on the Board. She received a call from Ada County Commissioners for recommendation and she affirmed that he was always present and current on the issues. Mr. Scanlin appreciated the confidence the commissioners have in him.

ADJOURN

Motion: Ms. Egusquiza made a motion to adjourn; Mr. Scanlin seconded; all in favor; motion carried. The meeting adjourned at 2:05 p.m.

Respectfully submitted:

Date:

Mary Egusquiza, Vice-Chair

Kathy Holley, Secretary